

Government of Jammu and Kashmir
Department of Social Forestry
Jammu

Sub: - Constitution of Internal Complaint Committee
Ref: - Circular No. 13-GAD of 2019 dated:- 26.02.2019.

S. F. Order No: 39 of 2019
Dated: 25 -04-2019

In pursuance of section-4 of Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 read with Circular No. 13-GAD of 2019 dated:- 26.02.2019 of General Administration Department, J&K & in suppression to previous arrangement on the issue, the **internal complaint Committee (regional level)** comprising of following members is hereby constituted to enquire into and dispose of the complaints, if any, of sexual harassment against female employees of this Department:-

Jammu Region

1	Dr. Renu Nanda, HOD, Department of Education, Jammu University	Presiding Officer
2	Priyanka Sareen, ACF Regional Office, Jammu	Member Secretary
3	Sanjay Gupta Divisional Forest Officer, SFD, Jammu	Member
4	Girja Raina Senior Assistant, Regional Office, Jammu	Member

Kashmir Region

1	Shama Roohi Mass Media Officer, DEERS, J&K.	Presiding Officer
2	Mohammad Ramzan Assistant Director, Regional Office, Kashmir	Member Secretary
3	Ishtiyah Ahmad Tanga Divisional Forest Officer, SFD, Srinagar	Member
4	Tasleema Akhtar Senior Assistant, Regional Office, Kashmir	Member
5	Shabnam Gulzar (Student Welfare Mission-NGO)	Member

The above constituted committee shall deal each complaint in terms of relevant sections of the Sexual Harassment of Women at

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Workplace (Prevention, Prohibition and Redressal) Act, 2013 & will submit their reports on regular basis with specific recommendations in each case.

The term of the above committees shall be three years from the date of issuance of this order.

Neelu Gera

Dr. Neelu Gera, IFS

Director,

Department of Social Forestry

Dated: 25-04-2019.

No: DIR/DSF/Estt/ 61-81

Copy for information and necessary action to the: -

01. Commissioner/Secretary to Government, General Administration Department for favour of information. This takes reference to his office letter No. GAD(Adm)26/2019-II dated:- 26.02.2019.
02. Commissioner/Secretary to Government, Forest Department, Civil Secretariat, Srinagar for favour of information.
03. Regional Director, Department of Social Forestry, Jammu/Kashmir. They will propose nomenclature for **District Level Committees** to this office so that the said committees are constituted in terms of above circular directions of GAD accordingly.
04. Dr. Renu Nanda, HOD, Department of Education, Jammu University.
05. Ms. Shama Roohi, Mass Media Officer, Department of Environment, Ecology & Remote Sensing, Srinagar.
06. All Divisional Forest Officers, Department of Social Forestry, J&K for wide publicity.
07. Ms. Shabnam Gulzar, Students Welfare Mission R/O New Colony, Chatabal, Srinagar.
08. I/C Website, Direction Office for placing the order on official website jksocialforestry.nic.in.
09. S.F. Order File.